

1) Personnel:

Position Title	# of Positions	Filled	Vacant
Public Works Supervisor	1	1	0
Lead Water Treatment Operator	1	1	0
Water Treatment Operator	0	0	0
Water Plant Trainee	1	1	0
Building & Grounds Technician	1	2	0
Part Time	2	2	0

a) Hiring Update:

- i) Addison Warner has become the newest member of our Public Works Department. Mr. Warner graduated from Spotswood High School and lives in Grottoes, VA.

b) Employee Recognitions:

- i) The Town of Dayton is very fortunate to have Adam Meek on staff as the lead water plant operator. During the events over the last month with the wells, the Silver Lake algae issue and working with Rockingham County to keep the Town supplied with enough water for our customers, Mr. Meek's response was outstanding.
- ii) Mr. Lukas Cooper passed his Commercial Driving test on 5-3-2019.

2) Activity Report:

a) Training

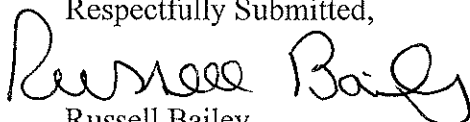
- i) Several employees are still studying for their pesticide license.
- ii) Mathew Wilt, Lukas Cooper, and Seth Bailey will attend a two day class this month for VDOT traffic control.
- iii) I will attend a Pesticide Recertification class on May 14.

b) Water & Sewer:

- i) Repairs to well #1 started on May 2nd and were completed on May 7th. Well #1 is back on line and functioning at 100%.
- ii) Working on updating the back flow prevention program. A letter is being prepared to send to all the businesses. The Town is working with the county to setup training in back flow prevention testing for at least two employees.
- iii) Conrad Eye is searching through the Town's records and blueprints for information that will assist with the water and sewer mapping project and the water and sewer study.

- iv) Attended the regional sewer authority meeting. The budget for 2020 was approved. The HRRSA Board was updated on the current expansion project which is moving along on schedule.
- c) Maintenance:
 - i) A problem with the filter modules at the water treatment plant has required a lot of time on repair.
 - ii) The town care has been waxed and cleaned. Staff is currently evaluating the use to determine if the vehicle should be retained or sold at auction. Due to scheduling conflicts the car is being taken to a different shop for repair.
 - iii) The flower pots have been placed on Main Street. The next step is to move the flowers from the temporary pots to the permanent pots.
 - iv) Staff recently took over opening and cleaning of the park restrooms. Each restroom has been scrubbed and cleaned thoroughly. Automatic air fresheners have been installed in each bathroom.
 - v) Staff is preparing to begin the annual inspection and flushing of the fire hydrants.
 - vi) The Town of Bridgewater cleaned the streets before the Red Bud festival last month. The streets are scheduled for cleaning on a monthly basis. The Town requested the operator to monitor the amount of dirt collected for several months, then we will determine whether to cut back to every other month.
- 3) Project Update:
 - a) Material has been ordered to repair the sewer line on Mason Street in front of the Municipal Building. Rhodes Excavating will repair the line.
 - b) The canon at Pit Stop Automotive has been painted. The flag pole will also be painted.
 - c) New banners downtown have been installed with the assistance of the Town of Bridgewater.

Respectfully Submitted,


Russell Bailey

