

**DAYTON TOWN COUNCIL MINUTES
OCTOBER 10, 2017**

COUNCIL MEMBERS PRESENT: Mayor Charles Long, Shelley Newman, Laura Daily, Zack Fletchall, Jeff Daly & Tara Worthy

COUNCIL MEMBERS ABSENT: Todd Collier

ALSO PRESENT: Jason Ham, Town Attorney; Lt. Michael, Lee Early; Treasurer, Lorie Curry; Recorder & Local Citizens

CALL TO ORDER: Mayor Long called the meeting to order at 7:02 PM and welcomed everyone. The Invocations and Pledge of Allegiance were led by Mayor Long.

ADOPTION OF AGENDA: A motion by Councilperson Jeff Daly was seconded by Councilperson Laura Daily to accept the agenda as written

MOVED, TO ACCEPT THE AGENDA AS WRITTEN

SUPERINTENDENT'S REPORT: Bobby Popowicz
Report attached to minutes

STAFF AND COMMITTEE REPORTS:

Treasurer's Report: Lee Early
Lee gave a general overview of the numbers and asked for questions or comments. There were none

Police Report: Lt. Michael
Lt. Michael reviewed the numbers and briefed about traffic issues during Autumn Celebration.

Sewer Authority: Bobby Popowicz
No Report

Planning Commission: Zack Fletchall
A draft of the Comprehensive Plan is on the website for review. The tentative date for the public hearing is for November 13, 2017 before Council Meeting. The next PC meeting is set for October 19, 2017 @ 7:00 PM

Finance Committee: Jeff Daly
No Report

Personnel Committee: Tara Worthy
No Report

Economic Development: Shelley Newman

Met on September 14, 2017 to review the Facade grant application. The committee approved money for The Cottage, the amount awarded is not to exceed \$3,250.00

Parks & Community Development: Shelley Newman

Met on October 5, 2017. Briefly discussed Red Bud Festival for next year, the date has not been set yet. Discussed some ideas for 12 Days of Dayton. There is a new website design.

Annexation: Jeff Daly

No Report

Grants: Report Attached

Muddler: Charles Long

No Report

ACTION MATTERS: Approval of Bills & Appointment to Planning Commission

A motion by Councilperson Shelly Newman was seconded by Councilperson Tara Worthy to approve the bills totaling \$125,997.23 and approved by Council by roll call vote: (Those in favor: C. Long, S. Newman, L. Daily, Z. Fletchall, T. Worthy & J. Daly) (Absent: T. Collier)

MOVED, TO APPROVE THE BILLS TOTALING \$125,997.23

A motion by Councilperson Zack Fletchall was seconded by Councilperson Shelley Newman to appoint Hunter Barnett to the vacant Planning Commission seat. The motion was passed by roll call vote: (Those in favor: S. Newman, C. Long, L. Daily, Z. Fletchall, T. Worthy & J. Daly) (Absent: T. Collier)

MOVED, TO APPOINT HUNTER BARNETT TO PLANNING COMMISSION SEAT

PRESENTATIONS: None

CONSENT AGENDA: Minutes of September 11, 2017 meeting

A motion by Councilperson Jeff Daly was seconded by Councilperson Tara Worthy to approve the minutes of the September 11, 2017 Council meeting as written and passed by roll call vote. (Those in favor: C. Long, S. Newman, Z. Fletchall, L. Daily, T. Worthy, J. Daly) (Absent: T. Collier)

MOVED, TO APPROVE THE MINUTES AS WRITTEN

UNFINISHED BUSINESS: Façade Grant Revision of the Rules

A motion by Councilperson Shelley Newman was seconded by Councilperson Laura Daily to approve the revision to the rules of the grant and passed by roll call vote: (Those in favor: S. Newman, Z. Fletchall, L. Daily, C. Long, J. Daly & T. Worthy) (Absent: T. Collier)

MOVED, TO APPROVE THE REVISION OF THE RULES.

NEW BUSINESS: Discussion – Mayor to set the first EDA meeting.

Discussion – Appointment of EDA Unfinished Term.

- The first EDA meeting will be held on Thursday October 19, 2017 at 6:00 PM in Council Chambers at the Dayton Town Office Building.
- The 2-year unfinished EDA term will be discussed at the next Council meeting.

PUBLIC COMMENT: Comments were as follows:

- There was a lot of congestion during Autumn Celebration, the bridge needs to be widened to 2 lanes.
- Would like to see work done to improve the flow of traffic during Autumn Celebration.
- Could the streets sweeper be used more often?
 - Council members assured everyone that they are always looking at ways to improve the congestion due to Autumn Celebration.
 - Town Superintendent; Bobby Popowicz, will look into utilizing The Town of Bridgewater's street sweeper more often.
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MAYOR AND COUNCIL COMMENTS: Comments were as follows

- Shelley Newman commented on how lovely the sunflowers were in Mr. Koogler's field.
- Charles Long commented that his daughter used the sunflowers in her wedding.
- Laura Daly commented on how nice the fall decorations look around Town.
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CLOSED SESSION: Discuss purchase of Real Property for Public use

A motion was made by Councilperson J. Daly and seconded by Councilperson T. Worthy to adjourn into closed session and passed by roll call vote: (Those in favor: C. Long, J. Daly, T. Worthy, S. Newman, Z. Fletchall & L. Daily) (Absent: T. Collier)

MOVED TO RECESS INTO CLOSED SESSION UNDER STATE CODE 2.2-3711(A)(3)

Recessed into closed session at 7:40 PM

Back in regular session at 8:01 PM

A motion by Councilperson J. Daly was seconded by Councilperson T. Worthy that the session was held in conformity to the State Code.

ADJOURNMENT: With no further business to come before Council, a motion by Councilperson Shelley Newman to adjourn the meeting was seconded by Councilperson Z. Fletchall and passed unanimously.

The meeting adjourned at 8:03 PM

Respectfully Submitted;

Charles Long, Mayor

Lorie Curry, Recorder

Town Superintendent's Report

November 13, 2017

- 1. Employee Position Review:** Representatives from Springsted conducted interviews last month of Town of Dayton Staff. They had requests for additional information concerning Public Works, Special Events and Police Department Shifts. Staff has sent that information to Springsted for their review.
- 2. VDOT (Drainage Issues):** The Town of Dayton and Rockingham County submitted the Mill Street Drainage Project as a Revenue Share project to VDOT on November 1st in order to address more of the flooding issues on Main Street and College Street. The project is intended to pick up larger amounts of storm water and upgrade our storm water management system. The VDOT staff helped in making sure we had all of the documentation necessary for the project. VDOT submitted a total budget for the project of \$400,000 dollars per their estimates. The town Council will vote tonight on a Resolution that will dedicate the funds and finalize the process for Rockingham County
- 3. Greenway:** Rhodenizer Town Staff, the Mayor, Council person Fletchal, the Consulting Engineer and representatives from VAIL met on November 8th to review the pathway that was staked by Valley Engineering. VAIL was pleased with the 10ft walk way and no additional landings will be needed to comply with ADA Guidance. After the review, it was decided that Mayor Long was going to confer with the property owner on additional changes to the pathway. Once the pathway has been tentatively decided, the committee will meet to finalize so we can proceed with obtaining the plat and right-of-way as well getting physically started on the project.
- 4. Christmas Parade:** Staff sent out 150 requests to participate in the parade to area businesses. As of Thursday, November 09, 2017, the Town had received 7 applications to participate. As always, Town Public Works Staff and other staff members will be on hand to coordinate and help with the festivities.
- 5. Tax Billings:** The final Real Estate Tax Bills for 2017 were sent out by staff last week.
- 6. Redbud Festival:** Staff has completed the Letters, Applications and Maps for the Redbud Festival. Labels for the packet mailings will be here Tuesday per Sheila Hensley so we can send them out this coming week.