

**DAYTON TOWN COUNCIL MINUTES
SEPTEMBER 11, 2017**

COUNCIL MEMBERS PRESENT: Mayor Charles Long, Shelley Newman, Laura Daily, Jeff Daly, Tara Worthy & Todd Collier

COUNCIL MEMBERS ABSENT: None

ALSO PRESENT: Jason Ham, Town Attorney; Chief Hanlon, Lee Early; Treasurer, Lorie Curry; Recorder & Local Citizens

CALL TO ORDER: Mayor Long called the meeting to order at 7:05 PM and welcomed everyone. The Invocation and Pledge of Allegiance were led by Mayor Long.

ADOPTION OF AGENDA: Mayor Long made changes to the agenda; he removed presentations line item #7 and added to New business, line item #10. Under new business he added; Appointment of council member and discussion of façade enhancement grant. A motion by Councilperson Laura Daily to approve the agenda with revisions was seconded by Councilperson Tara Worthy and approved by Council.

MOVED, TO ACCEPT THE AGENDA WITH REVISIONS

SUPERINTENDENT'S REPORT: Bobby Popowicz (absent)
Report Attached to Minutes.

STAFF AND COMMITTEE REPORTS:

Treasurer's Report: No Report

Police Report: Chief Hanlon
Chief reviewed the numbers for the month of August. He welcomed new officer Erica Hooker to the department.

Sewer Authority: Bobby Popowicz
No Report

Planning Commission: Zack Fletchall
PC has met twice since last Council meeting. PC continues to review the Comprehensive Plan. A copy of the draft will be made available on the website. A public hearing for the Comprehensive Plan will be scheduled for 6:45 PM prior to Council meeting on October 9th, 2017.

Finance Committee: Jeff Daly
No Report.

Personnel Committee: Tara Worthy

In the process of hiring an Events and Marketing Coordinator for the Town.

Economic Development: Shelley Newman

Filming for the new Town promotional video is complete. Working on a new design for the Town website.

Parks & Community Development: Shelley Newman

Summer events are finished, they were well attended. Autumn Celebration is October 7th. The Community Strong surveys have been mailed, need responses by September 22nd, 2017.

Annexation: Jeff Daly

No Report

Grants: Jacob Collier

Report Attached.

Muddler: Danny Hanlon

All checks have been sent to Boulder Crest. Awaiting final numbers for the day of event totals.

ACTION MATTERS: Approval of Bills

A motion by Councilperson Todd Collier was seconded by Laura Daily to approve the bills totaling \$237,670.74 and approved by Council by roll call vote. (Those in favor; C. Long, S. Newman, L. Daily, T. Worthy, T. Collier & J. Daly)

MOVED, TO APPROVE THE BILLS TOTALING \$237,670.74

CONSENT AGENDA: Minutes of August 14, 2017 meeting

A motion by Councilperson Tara Worthy was seconded by Councilperson Shelley Newman to approve the minutes as written and passed by roll call vote by Council. (Those in favor: C. Long, S. Newman, T. Worthy & T. Collier) (Abstain: L. Daily, J. Daly)

MOVED, TO APPROVE THE MINUTES AS WRITTEN

UNFINISHED BUSINESS: None

NEW BUSINESS: Appointment of Lee Early as Treasurer, Appointment of Council Member & Façade Enhancement Grant

A motion was made by Councilperson Jeff Daly to appoint Lee Early as Treasurer and seconded by Todd Collier and passed by roll call vote. Those in favor: (C. Long, S. Newman, L. Daily, T. Worthy, T. Collier & J. Daly)

MOVED, TO APPOINT LEE EARLY AS TOWN TREASURER

A motion was made by Jeff Daly to appoint Zack Fletchall to the vacant Council seat and was seconded by Councilperson Tara Worthy and passed by Council by roll call vote. (Those in favor: C. Long, S. Newman, L. Daily, T. Worthy, T. Collier & J. Daly)

**MOVED, TO APPOINT ZACK FLETCHALL TO THE VACANT COUNCIL SEAT
THRU THE 12/31/2018 TERM**

Council discussed how it would review applications for the façade enhancement grant. It was decided the Economic Development committee would review applications and decide on how to distribute the money and Chairperson, Shelley Newman, would report back to Council on their decisions.

PUBLIC COMMENT

Comments were as follows:

- The façade enhancement grant money would help with restoring The Cottage back to its original state.
- Has Mayor Long talked to Stephen King with Rockingham County about the Silver Lake property?
 - The Mayor will have an update for next month's Council meeting.
- Any updates on the Mason Street Property?
 - There are no updates.
- Any updates on the environmental issues at South Breeze where construction is?
 - No updates.

MAYOR AND COUNCIL COMMENTS:

Everyone welcomed Lee as the new Town Treasurer and welcomed Zack Fletchall as a Council member.

CLOSED SESSION: None

ADJOURNMENT:

There being no further business to come before Council a motion to adjourn was made by Councilperson Todd Collier and seconded by Councilperson Shelley Newman and passed unanimously.

Meeting adjourned at 8:07 PM

Respectfully Submitted:

Charles Long, Mayor

Lorie Curry, Recorder

Town Superintendent's Report

September 11, 2017

- 1. Treasurer:** Lee Early is with us today and started his first day in the office. I am looking forward to working with Mr. Early. Mr. Early was formally the Director of Budget and Finance for the School of Continuing and Professional Studies at UVA. He has a BS from EMU and a Masters of Business Admin and Finance from James Madison University. Mr. Early has also be an adjunct professor at American National University where he taught various Accounting courses, Contract Law and Business Mathematics.
- 2. Interim Accounting Help:** In your packet is an email note from Ann Shawver outlining the next steps for reporting on FY17 and FY18. She has included her contact information should anyone form Council wish to call her directly.
- 3. VDOT (Drainage Issues):** The Mill Street Drainage "Temporary Fix" has been completed. This should alleviate a good portion of the water that used make its way from Mill Street down College Street and flooded areas of Main Street. Please note that it will not alleviate water from larger storms.

We will be submitting a Revenue Share project to VDOT in November in order to address more of the flooding issues on Main Street and College Street. The project is intended to pick up larger amounts of storm water and upgrade our storm water management system.

- 4. Greenway:** We have accepted the Proposal from Rhodenizer. Litten and Sipe has made changes to a portion of the Contract and we are adding some technical language to the document. Rhodenizer has ordered the abutment work, started the preliminary work for the actual bridges and is getting pricing for soil borings at the two bridge locations. Rhodenizer and the Town will be contacting Mr. Rhorer to do a final pathway walk through so we can survey the property and work up the details of the agreement for and easement/right-of-way.
- 5. 9/11:** Just a reminder that today in 2001, that the US was attacked by terrorists. For those that lost loved ones to the attack and those that have lost loved ones fighting terror since, I ask that you keep them in your prayers.