

**TOWN OF DAYTON  
PLANNING COMMISSION VIRTUAL ZOOM MEETING  
April 16, 2020**

**COMMISSION MEMBERS PRESENT:** Chairperson Hunter Barnett, Gary Bowman, and Heidi Hoover

**COMMISSION MEMBERS ABSENT:** Colby Miller and Zachary Fletchall

**ALSO PRESENT:** Town Manager Angela Lawrence and Town Clerk Christa Hall

**CALL TO ORDER:** Chairperson Hunter Barnett called the meeting to order at 6:05 p.m.

**APPROVAL OF MINUTES FOR REGULAR MEETING OF FEBRUARY 20, 2020**

Chairperson Barnett asked if everyone had reviewed the minutes from the February 20, 2020 Planning Commission meeting and asked if there were any questions. Commission Members felt that the minutes were fine as presented but could not be approved as there was not an appropriate quorum of voting members. This will be placed on the agenda for the next meeting as unfinished business.

**STAFF REPORTS**

- Zoning Official Christa Hall provided written reports for February and March, which are attached. Ms. Hall further explained that the purpose of this month's meeting was for the Planning Commission to review an application for a Special Use Permit for 210 Thompson Street and set for a Joint Public Hearing with Dayton Town Council. After discussion, the Planning Commission agreed to set the matter to be heard for a virtual Zoom Joint Public Hearing with the Town Council on Monday, May 11, 2020 at 5:30 p.m.
- Town Manager Angela Lawrence provided a verbal report with updates to the health of Commission Member Zack Fletchall, the Mill Street project, the upgrades at the water plant, the hydrant mapping program, the business newsletter and the USDA grant for wayfare signage. She also advised the Commission of the vacancy on the Dayton Town Council due to the unexpected passing of Council Todd Collier and encouraged the commission members to reach out to her and/or the Council if they were interested in applying or had any questions.

**UNFINISHED BUSINESS:** None

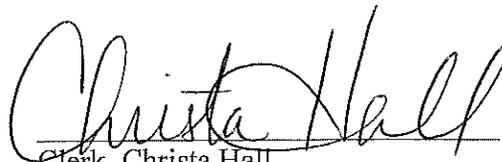
**NEW BUSINESS:** None

**PUBLIC COMMENT:** None

**ADJOURN:** There being no further business to come before Planning Commission, Vice-Chairperson Heidi Hoover made a motion to adjourn and was seconded by Commission Member Gary Bowman and passed unanimously. Meeting adjourned at 6:25 p.m.

Respectfully Submitted;

  
\_\_\_\_\_  
Chairperson Hunter Barnett

  
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Clerk, Christa Hall

Item 4.e.

## Zoning Staff Report

February 2020

1. Activity Report
  - a. Staff continues to address and remedy nuisance property violations in Town.
  - b. Several zoning permits were issued.
  - c. Town Staff is working with Country Village Bakery, located outside Dayton Town limits just past Sunrise Deli, to connect to the Town's water and sewer.
  - d. Planning Commission held their annual organizational meeting on February 20, 2020 and named Hunter Barnett as the new Chairman, with Heidi Hoover to serve as the new Vice-Chair.
  - e. Planning Commission Member, Heidi Hoover, and Zoning Official, Christa Hall, attended the two-day opening session of the Certified Planning Commissioner's Program in Harrisonburg on February 27-28.
  - f. Rockingham County Director of Planning, Bradford Dyjack, reported to the Planning Commission that the installation of the bike and buggy lane on Route 42 is scheduled to begin in April and should be completed by the end of May.
2. Project Update--None
3. Items for Consideration--None

Respectfully submitted,

*Christa Hall*

Zoning Official

## Zoning Staff Report

March 2020

1. Activity Report
  - a. Staff continues to address and remedy nuisance property violations in Town.
  - b. Several zoning permits were issued.
  - c. Town Staff has received an Application for a Special Use Permit for 210 Thompson Street requesting the ability to use the building as a storage facility for a coffee business with retail locations in Harrisonburg and Bridgewater.
  - d. The Planning Commission meeting in March was canceled.
  - e. The Certified Planning Commissioner's Program that member Heidi Hoover, and Zoning Official, Christa Hall, signed up for has canceled the in-person closing session and will offer it online or at a later date.
  - f. Zoning Official, Christa Hall, registered for the VAZO Zoning Administrator training sessions in mid-June and is hopeful that they will go on as scheduled.
2. Project Update-- Work on the bike and buggy lane on Route 42 has begun and remains on schedule for completion in May.
3. Items for Consideration—Application for a Special Use Permit to allow the use of a non-retail storage facility at 210 Thompson Street which is B-1 zoning. Set for a Joint Public Hearing on Monday, May 11, 2020 at 5:30 p.m.

Respectfully submitted,

*Christa Hall*

Zoning Official