

**TOWN OF DAYTON
PLANNING COMMISSION MEETING
February 20, 2020**

COMMITTEE MEMBERS PRESENT: Chairperson Colby Miller, Gary Bowman, Zachary Fletchall, and Heidi Hoover

COMMITTEE MEMBERS ABSENT: Hunter Barnett

ALSO PRESENT: Town Clerk Christa Hall

CALL TO ORDER: Chairperson Colby Miller called the meeting to order at 6:02 p.m.

APPROVAL OF MINUTES FOR REGULAR MEETING OF January 16, 2020

Chairperson Miller asked for a motion to approve the minutes as presented. A motion was made by Commission Member Hoover and seconded by Commission Member Bowman and passed unanimously.

STAFF REPORTS

- Town Manager – no report.
- Zoning Official Christa Hall provided a written report, which is attached.

UNFINISHED BUSINESS—ELECTION OF OFFICERS: Chairman Miller stated that the purpose of this meeting is to elect a Chairperson and Vice-Chairperson. Commission Member Fletchall moved to appoint Hunter Barnett as Chairperson for the Planning Commission, the motion was seconded by Commission Member Bowman and passed unanimously. Commission Member Fletchall moved to appoint Heidi Hoover as Vice-Chair for the Planning Commission, the motion was seconded by Commission member Bowman and passes unanimously.

NEW BUSINESS: None

PUBLIC COMMENT: Bradford Dyjack, Director of Planning for Rockingham County addressed the Commission to provide a status update on the bike and buggy lane project of Route 42. The work will begin in April and should be completed with minimum road closures by the end of May. This lane will run from Bowman Road/Eberly Road to Garbers Church Road on both sides on the road.

ADJOURN: There being no further business to come before Planning Commission, Commission Member Fletchall made a motion to adjourn and was seconded by Commission Member Hoover and passed unanimously. Meeting adjourned at 6:07 p.m.

Respectfully Submitted;

Chairperson Colby Miller


Clerk, Christa Hall

Zoning Staff Report

January 2020

1. Activity Report

- Staff continues to address and remedy nuisance property violations in Town.
- Several zoning permits were issued, including a new request for the installation of a sign at the Blacksmith Shop.
- The Town was recently contacted about land located on Thompson Street and received a request for the vacation of lot lines. This vacation was approved, however, it was explained that this will not be considered as an appropriate subdivision request for building an additional primary residence as it does not conform to our Code requirements for R1 zoning.
- Shenandoah University requested the placement of a Virginia historical highway marker next to the VDOT right-of-way at the Dayton Market. The Town approved the request, conditioned upon the proper permissions from the Dayton Market, VDOT and Rockingham County.
- Town staff is working with JWK at their request to connect an additional water line and ensure that they take the necessary steps for the installation of the backflow preventers.
- Town staff met with a real estate agent and a developer interested in building duplexes on the property located on Route 257 in front of South Breeze.

2. Project Update

- a. The deeds for the Cooks Creek Park land acquisition from Norma Koogler have been filed in the Rockingham County Clerk's Office.

3. Items for Consideration--None

Respectfully submitted,

Christa Hall

Zoning Official