

**DAYTON TOWN COUNCIL SPECIAL CALLED MEETING MINUTES
MARCH 14, 2018**

COUNCIL MEMBERS PRESENT: Mayor Charles Long, Zack Fletchall, Shelley Newman, Jeff Daly, Tara Worthy & Todd Collier

COUNCIL MEMBERS ABSENT: Laura Daily

ALSO PRESENT: Jason Ham; Town Attorney, Bobby Popowicz; Town Superintendent, Danny Hanlon; Chief of Police, Lee Early; Town Treasurer, Lorie Curry; Recorder & Local Citizens

ADOPTION OF AGENDA:

A motion by Jeff Daly was seconded by Todd Collier to adopt the agenda as written

MOVED, TO ADOPT THE AGENDA AS WRITTEN

SUPERINTENDENT'S REPORT: Bobby Popowicz
Report Attached to minutes.

STAFF AND COMMITTEE REPORTS:

Treasurer: Lee Early

Lee reviewed the numbers to date. He asked for any questions or comments, there were none.

Police Report: Chief Hanlon

Chief reviewed the numbers. He asked for any questions or comments, there were none.

Sewer Authority: Bobby Popowicz

Will work on the budget next month. High on phosphorous.

Planning Commission: Charles Long

No Report. Mayor Long thanked Zack Fletchall for all the work he did on the Comprehensive Plan when he was Chairperson for Planning Commission.

Finance Committee: Jeff Daly

Had a meeting before Council meeting. Worked on drafting procurement policy. Budget meetings will begin next week.

Personnel Committee: Tara Worthy

No Report.

Economic Development: Shelley Newman

Shelley Newman along with some local business owners attended a Bricks and Clicks workshop at JMU.

Parks and Community Development: Shelley Newman

March 31st is the Easter Egg Hunt, April 14th is Red Bud Festival. Shelley welcomed any ideas for summer events.

Annexation: Jeff Daly

No Report

Grants: Bobby Popowicz

Bobby reviewed the grants the Town has applied for. The report is attached to the minutes.

Muddler: Chief Hanlon

Tiffany Cash, our part-time muddler coordinator, has visited Boulder Crest to get a better understanding of their work.

ACTION MATTERS: Approval of Bills

Jeff Daly asked for a motion to approve bills totaling \$237,805.28. A motion by Councilperson Shelley Newman was seconded by Councilperson Todd Collier to approve the bills and passed by Council by roll call vote. Those in favor: (C. Long, Z. Fletchall, S. Newman, J. Daly, T. Worthy & T. Collier) Absent: (L. Daily)

MOVED, THAT BILLS TOTALING 237,805.28 BE APPROVED.

PRESENTATIONS: None

CONSENT AGENDA: Minutes for the February 12, 2018 meeting

Mayor Long asked for comments pertaining to the minutes of the Council meeting dated February 12, 2018. Hearing none, a motion by Councilperson Zack Fletchall was seconded by Councilperson Shelley Newman to approve the minutes and passed by roll call vote. Those in favor: (C. Long, Z. Fletchall, S. Newman, J. Daly & T. Worthy) Absent: (L. Daily) Abstain: (T. Collier)

MOVED, THAT MINUTES OF THE FEBRUARY 12, 2018 COUNCIL MEETING BE APPROVED AS WRITTEN.

UNFINISHED BUSINESS: Evac+Chair 700H possible donation to Wilber Pence School.

Mayor Long asked for a motion for the Town to purchase an Evac+Chair 700H at a cost of \$1500.00 for Wilber Pence Middle School.

A motion was made by Todd Collier and Seconded by Shelley Newman and passed by roll call vote. Those in favor: (C. Long, Z. Fletchall, S. Newman, J. Daly, T. Worthy & T. Collier) Absent: (L. Daily)

MOVED, TO PURCHASE EVAC+CHAIR 700H FOR WILBER PENCE MIDDLE SCHOOL.

NEW BUSINESS: Lee Early as alternate for the HRRSA board

Attorney Jason Ham explained the term would end July 14, 2018. Mayor Long asked for a motion to appoint Lee Early as an alternate for the HRRSA board. A motion was made by Councilperson Jeff Daly and seconded by Councilperson Tara Worthy and passed by roll call vote. Those in favor: (C. Long, Z. Fletchall, S. Newman, J. Daly, T. Worthy & T. Collier) Absent: (L. Daily)

MOVED, TO APPOINT LEE EARLY AS ALTERNATE FOR THE HRRSA BOARD.

PUBLIC COMMENT:

Comments were as follows:

- Beautification needs to happen for downtown: Landscaping, Fencing, Planters, Clean Streets, Mulch etc. Business owners are displeased with the lack of attention the Town is paying to the Downtown businesses.
- Need to hire more employees for the maintenance dept. to address some of these issues.
- Need more part-time maintenance help in the summer months.
- Contract out the mowing on Route 42.
- Plant wildflowers in the median on Route 42 to cut down on the mowing. VDOT has a program.
- Cost concerns regarding the Greenway and beginning phase 2 before phase 1 is complete.

Council members addressed the concerns as follows:

- The Town is in the process of a staffing study to determine where more employees are needed and will address this at the next Finance meeting.
- Shelley asked Bobby to get pricing on contracting the mowing out on Route 42.
- Shelley addressed the concerns of beautification for the Downtown businesses and asked them for items they would like to have that the Town can purchase.

- Planning is ongoing with phase 2 of the Greenway. The plan is to finish each phase before beginning a new one.

MAYOR AND COUNCIL COMMENTS:

Mayor Long talked about a meeting he attended in Richmond where he met some retired fire fighters who had designed a flag to commemorate 9/11. They gave Charles a commemorative flag which will be flown at the Town building.

CLOSED SESSION: Discuss with Legal Counsel concerning meeting and FOIA matters.

Attorney Jason Ham asked for a motion to recess into closed session under State Code 2.2-3711(A)(7). Consult with legal counsel regarding meeting and FOIA matters. A motion was made by Councilperson Jeff Daly and seconded by Councilperson Tara Worthy and passed by roll call vote. Those in favor: (C. Long, Z. Fletchall, S. Newman, J. Daly, T. Worthy & T. Collier) Absent: (L. Daily)

MOVED, TO RECESS INTO CLOSED SESSION UNDER STATE CODE 2.2-3711(A)(7).

Recessed into closed session at 8:17 PM.

Back in regular session at 8:40 PM

Attorney Jason Ham asked for a motion to acknowledge that the closed session was held in conformity. A motion was made by Councilperson Jeff Daly and seconded by Councilperson Todd Collier that the meeting was held in conformity and passed by roll call vote. Those in favor: (C. Long, Z. Fletchall, S. Newman, J. Daly, T. Worthy & T. Collier) Absent: (L. Daily)

MOVED, THAT THE MEETING WAS HELD IN CONFORMITY.

With no further business to come before council, a motion to adjourn by Todd Collier was seconded by Tara Worthy.

Meeting adjourned at 8:45 PM.

Respectfully Submitted;

Mayor, Charles Long

Recorder, Lorie Curry

Town Superintendent's Report

March 12, 2018

- 1. Easter Egg Hunt:** The Town of Dayton will host its annual Easter Egg Hunt on March 31st at Sunset Park. Please come out and enjoy the festivities. It is sure to be a great time.
- 2. Greenway:** The Final Contract for the Greenway has been vetted by the Town Attorney and is currently in the hands of the attorney for Rhodenizer. The Proposal that included the Scope of Work was signed. We are still awaiting Rockingham County's approval for the site plan.
- 3. Easement for Continuation of the Greenway:** The Town of Dayton Attorney, Ms. Newman, Representatives from Imagine Dayton and the Town Manager met with the Harrisonburg Assistant City Attorney and the Assistant City Manager to discuss putting a Recreational Easement around Silver Lake. The discussion also included concerns about the dam at the Lake. The group made it clear that it wanted make sure the project had no effect on the dam. The City will have the City Engineer give us guidance for purposes of the easement. They City was also very supportive of a recreational path around the Lake. This is a preliminary matter that will make it easier to move forward with Phase 2 of the Greenway once the Council is ready to proceed.
- 4. Dayton Learning Center:** Town Staff has had discussion with several parties concerning the impending move of the Dayton Learning Center including the Rockingham County School Board, the School Maintenance folks, and received pricing for looking at the Mechanical, Electrical and Structural portions of the building. Rockingham County also provided us with a Tour earlier today.
- 5. Redbud Festival:** Ms. Newman and Town Staff met with Shelia Hensley last week to discuss the Redbud Festival progress. The event seems to be moving along with very few issues and should prove to be a great experience for those that attend.