

**DAYTON TOWN COUNCIL MINUTES
FEBRUARY 12, 2018**

COUNCIL MEMBERS PRESENT: Mayor Charles Long, Tara Worthy, Jeff Daly, Shelley Newman & Zack Fletchall

COUNCIL MEMBERS ABSENT: Laura Daily & Todd Collier

ALSO PRESENT: Jason Ham; Town Attorney, Bobby Popowicz; Town Superintendent, Danny Hanlon; Chief of Police, Lee Early; Town Treasurer, Lorie Curry; Recorder and Local Citizens.

ADOPTION OF AGENDA:

Line item #7 under presentations; Wilbur Pence was misspelled and line item #9 under unfinished business; adoption of Comprehensive Plan was added. A motion by Zack Fletchall was seconded by Tara Worthy to adopt the agenda with corrections.

MOVED, TO ACCEPT THE AGENDA WITH CORRECTIONS

JOINT PUBLIC HEARING WITH PLANNING COMMISSION:

PC MEMBERS PRESENT: Chairman Colby Miller, Gary Bowman, Charles Long, Hunter Barnett & Susan Smith

CALL TO ORDER: Chairman Colby Miller called the Public Hearing to order at 7:08 PM.

Chairman Miller announced the purpose of the Public Hearing was to ratify the Town of Dayton's Comprehensive Plan. He welcomed and questions or comments from Citizens.

Bishop Dansby spoke that he is working with Rockingham County and The City of Harrisonburg to include a climate change section in their comprehensive plans and asked the Town to consider adding one to their Comprehensive Plan.

Mayor Long thanked Mr. Dansby. Planning Commission will discuss it at their next meeting.

Kim Sandum spoke about the Mosby road area and asked that the area be watched closely for growth.

There were no further comments.

Public hearing meeting was closed at 7:23 PM

A motion was made by Gary Bowman to recommend to council to pass the Comprehensive Plan and was seconded by Hunter Barnett. The motion was passed by roll call vote. Those in favor: Susan Smith, Gary Bowman, Colby Miller, Hunter Barnett & Charles Long.

MOVED, TO RECOMMEND TO COUNCIL TO PASS THE COMPREHENSIVE PLAN

SUPERINTENDENT'S REPORT: Bobby Popowicz
Report attached to minutes

STAFF AND COMMITTEE REPORTS:

Treasurer: Lee Early

Lee reviewed the monthly numbers. Revenue and expenditures are good.

Police Report: Chief Hanlon

Chief reviewed the numbers and asked for questions or comments, there were none. Former officer Ian Ostlund has started his job with Game and Inland Fisheries. Reggie Dollar has been hired to fill the position.

Sewer Authority: Bobby Popowicz

Everything is in compliance. Fees will likely increase for next fiscal year, Bobby will address it at next finance meeting.

Planning Commission: Colby Miller

PC recommended to council to approve the Comprehensive Plan.

Finance Committee: Jeff Daly

There was a meeting prior to Council meeting to discuss pay for a temporary/part-time events coordinator for the Dayton Muddler, and to discuss a new procurement policy for the Town and to begin discussion on the upcoming budget and plan budget meetings.

Personnel Committee: Tara Worthy

Personnel met to discuss the hiring of a temporary/part-time events coordinator position. The position will begin after the finalization of a job description.

Economic Development: Shelley Newman

No Report

Park and Community Development: Shelley Newman

Planning has begun for summer 2018 events. Any suggestions or ideas are welcome. Shelley did a presentation for the Dayton Ruritan's on the Towns events.

Annexation: Jeff Daly

No Report

Grants:

Report Attached

Muddler: Danny Hanlon

There will be a part-time person hired to help coordinate the Dayton muddler. Registration is close to opening.

ACTION MATTERS: Approval of Bills and recommendation from Personnel and Finance committees regarding the possible hiring of a temporary/part-time position to coordinate the Dayton Muddler.

Jeff Daly asked for a motion to approve bills totaling \$267,577.17. A motion by Councilperson Shelley Newman was seconded by Tara Worthy to approve the bills totaling \$267,577.17 and passed by Council by roll call vote. Those in favor: C. Long, S. Newman, Z. Fletchall, J. Daly & T. Worthy. Absent: T. Collier & L. Daily

MOVED, THAT BILLS TOTALING \$267,577.17 BE APPROVED

Tara Worthy explained to Council that Personnel Committee would like to hire a temporary/part-time position to coordinate the Dayton Muddler.

Jeff Daly explained to Council that the temporary/part-time position would be compensated at \$18.00 an hour, with an average work week of 18 hours not to exceed 29 hours a week. The duration of the position being roughly between February 19th – August 11th.

Mayor Long asked for a motion to hire a temporary/part-time position to coordinate the Dayton Muddler. A motion was made by Tara Worthy and Seconded by Shelley Newman and passed by roll call vote. Those in favor; C. Long, S. Newman, Z. Fletchall & T. Worthy. Opposed: Jeff Daly, Absent: L. Daily & T. Collier

MOVED, TO HIRE TEMPORARY/PART-TIME POSITION TO COORDINATE THE DAYTON MUDDLER.

PRESENTATIONS: Evac+Chair 700H possible donation to Wilbur Pence school, Officer Conley

Officer Conley asked the Council if they would consider purchasing one of these chairs for the school to aid in getting handicapped children out safely and quickly in the event of an emergency. The cost of the chair is \$1500.00.

Council will consider the Town buying a chair for the school.

CONSENT AGENDA: Minutes of the January 8, 2018 meeting

Mayor Long asked for comments pertaining to minutes of the Council meeting dated January 8, 2018. Hearing none, a motion by Councilperson Shelley Newman was seconded by Tara Worthy to approve the minutes and passed by Council by roll call vote. Those in favor: C. Long, S. Newman, Z. Fletchall, J. Daly & T. Worthy. Absent: T. Collier & L. Daily

**MOVED, THAT MINUTES OF THE JANUARY 8, 2018 COUNCIL MEETING
BE APPROVED AS WRITTEN.**

UNFINISHED BUSINESS: Adoption of Comprehensive Plan

Mayor Long asked for a motion to adopt the Comprehensive plan. A motion was made by Zack Fletchall and seconded by Tara Worthy to adopt the Comprehensive plan and passed by roll call vote. Those in favor; C. Long, S. Newman, Z. Fletchall, T. Worthy & J. Daly. Absent: L. Daily & T. Collier

MOVED, TO ADOPT COMPREHENSIVE PLAN

NEW BUSINESS: Addition of Story Wall as proposed by Imagine Dayton & Update on asbestos issues & maintenance items at Dayton Learning Center

Shelley talked about a story wall to be added to the Greenway. It would be a wall where people can hang pictures and such.

Asbestos and Maintenance issues at the Dayton Learning center are mostly contained. Maintenance costs have been low for the building and asbestos is contained to confined spaces and wouldn't be an issue unless renovations are required.

PUBLIC COMMENT:

Comments were as follows:

The Dayton Learning Center could be used for many possibilities.

Would the Town consider hiring temporary Maintenance help for mowing and such in the summer?

- When the staffing study comes back, they will hire accordingly.

MAYOR & COUNCIL COMMENTS:

Mayor Long thanked the Rhorer family for the Easement for the Dayton Greenway.

ADJOURN:

A motion to adjourn was made by Jeff Daly and seconded by Shelley Newman and passed unanimously

Meeting adjourned at 8:30 PM

Respectfully Submitted;

Charles Long, Mayor

Lorie Curry, Recorder

Town Superintendent's Report

February 12, 2018

- 1. Emergency Operations Plan:** Chief Hanlon has been reviewing our Emergency Operations Plan. After some research, we found the County EOP and it does include the Town of Dayton. However, Chief Hanlon is spearheading the effort to get our contact information and evacuation areas updated for the EOP. It will also be placed on the Dayton Website.
- 2. Greenway:** The Imagine Dayton group and members of the Greenway Committee met on Wednesday February 7th to discuss the next steps of the Greenway and the current Greenway status with Rhodenizer. Currently, the site plan is under review by the County, Rhodenizer is awaiting a bid price from Rhodes Excavating and will submit the bridges for a building permit as soon as the site plan is approved by Rockingham County. The Easement has been signed. Litten and Sipe are recording the easement. I met Tuesday night with the Dayton Ruritan Environmental Committee. They have offered to help with some of the additional items that will become a part of the new trail. They will be coordinating with the Public Works Department when appropriate to help with additions on the trail. Imagine Dayton also floated a few proposals for the Greenway including the item on under New Business and they are also looking into ways to utilize the "Fruit Stand" at the Silver Lake side of the Greenway trail as an Interpretive Center, Video Hall and point of gathering for nature walks.
- 3. Nuisance Property Issues:** The Mc Dorman property on Mason Street that has been an ongoing issue has finally come into compliance. Mayor Long, Chief Hanlon and I met with the owners of the Hinton Property and worked out a schedule of 6 months for that property to come into compliance. We offered to pick up large items with a 2 day notice as Mr. Hinton finds items that are needing disposal so we can help facilitate the clean-up. Unfortunately, we are still searching for a good location for the concrete pipe for the property at South Breeze. We thought that the blue pipe might be salvageable, but found it to be too sun damaged for use at the Town. Town forces removed the black pipe that actually belongs to the Town of Dayton, Friday afternoon.
- 4. Revenue Sharing:** I spoke with Mr. Whitworth, our representative on the Transportation Board. He said that the preliminary draft of projects was complete and that our project was funded. He also said unless something catastrophic happens, they will conduct a final approval and keep the proposed budget for Revenue Sharing projects as is. The Mayor, Vice Mayor and I were invited to a Public Hearing in Grottoes, VA on April 9th with the object of meeting with Mr. Whitworth.

- 5. Town of Dayton Financial Audit:** The Town Auditors were in last month to tie up some loose ends. I believe we only have a couple of minor outstanding items to provide them so they can finish the Audit.