

**DAYTON TOWN COUNCIL MINUTES
JANUARY 8, 2018**

COUNCIL MEMBERS PRESENT: Mayor Charles Long, Shelley Newman, Laura Daily, Zack Fletchall, Jeff Daly, Tara Worthy & Todd Collier

COUNCIL MEMBERS ABSENT: None

ALSO PRESENT: Jason Ham, Town Attorney, Lt. Michael, Bobby Popowicz, Town Superintendent, Lee Early, Treasurer & Local Citizens

ADOPTION OF AGENDA: A motion by Jeff Daly to approve the agenda as written was seconded by Tara Worthy and passed unanimously.

MOVED, TO APPROVE THE AGENDA AS WRITTEN

SUPERINTENDENT'S REPORT: Bobby Popowicz
Report Attached to minutes.

STAFF AND COMMITTEE REPORTS:

Treasurer's Report: Lee Early
Lee reviewed the monthly numbers and answered questions.

Police Report: Lt. Michael
Lt. Michael went over report numbers and asked for any questions or comments.

Sewer Authority: Bobby Popowicz
No Report

Planning Commission: Charles Long
No PC meeting last month. VDOT sent a list of items regarding the Comprehensive Plan that will need to be discussed at the PC meeting January 18, 2017.

Finance Committee: Jeff Daly
No Report

Personnel Committee: Tara Worthy
No Report

Economic Development: Shelley Newman
New Town website is live, continuing to make edits to it.

Parks & Community Development: Shelley Newman

Plans for Redbud Festival and summer events are underway. 2017 Decorating contest winner was Mane Street Salon and Spa.

Annexation: Jeff Daly
No Report

Grants: Bobby Popowicz / Charles Long
Bobby reviewed some of the grants that the Town has been awarded. Charles reviewed the numbers of the awarded grants and reviewed the ones in process.

Muddler: Charles Long
No Report

ACTION MATTERS: Approval of Bills
A motion by Councilperson Todd Collier to approve the bills totaling \$194,026.73 was seconded by Councilperson Zack Fletchall and passed by Council by roll call vote: (Those in favor; Z. Fletchall, S. Newman, L. Daily, C. Long, T. Worthy, J. Daly & T. Collier).

MOVED, THAT BILLS TOTALING \$194,026.73 BE APPROVED.

PRESENTATIONS: Bucky Berry
Bucky spoke about the food drive he started. March is their 10 Year anniversary and the goal is to fill a truck with food. Bucky asked for any support the Town of Dayton can provide to this cause in the month of March and to deliver the supplies to Red Front Supermarket.

CONSENT AGENDA: Minutes of December 11, 2017 meeting
Mayor Long asked for comments pertaining to minutes of the Council meeting dated November 11, 2017. Hearing none, a motion by Councilperson Laura Daily was seconded by Councilperson Shelley Newman to approve the minutes and passed by Council by roll call vote: (Those in favor; C. Long, S. Newman, Z. Fletchall, L. Daily, T. Worthy & T. Collier) (Abstain; J. Daly)

MOVED, THAT MINUTES OF THE NOVEMBER 11, 2017 COUNCIL MEETING BE APPROVED AS WRITTEN.

UNFINISHED BUSINESS: Board of Zoning Appeals Recommendation to the Circuit Court.

Attorney Jason Ham asked for a motion to recommend Aaron Barnett to the Circuit Court to fill the vacant position on the Board of Zoning Appeals, term ending June 30, 2019. A motion was made by Councilperson Shelley Newman and seconded by

Councilperson Jeff Daly and passed by roll call vote. (Those in favor; C. Long, S. Newman, Z. Fletchall, L. Daily, T. Worthy, J. Daly & T. Collier)

MOVED, TO RECOMMEND AARON BARNETT TO CIRCUIT COURT FOR THE VACANT POSITON ON THE BOARD OF ZONING APPEALS, TERM ENDING JUNE 30, 2019

NEW BUSINESS:

Charles asked for an update on the staffing study. Jeff Daly advised that the study is ongoing, Springsted has been given all the information they requested. We are awaiting the findings of that study. Jeff will update when he receives more information from Springsted.

PUBLIC COMMENT:

Comments were as follows:

- An update on the Dayton Learning Center
 - Bobby has talked to Mr. King with Rockingham County and he will talk with the other supervisors about Dayton's proposal for the property. Bobby will update as he receives feedback from Mr. King
- A comment was made that they would like to see action taken on the nuisance ordinance.
- Would like to see the time limits increased on the parking signs in front of businesses from 30-minute parking to 2-hour parking.
 - A general consensus was made by all Council members that the parking time will be extended to 2 hours without being ticketed. The Town is working with VDOT to work out a more permanent solution to the issue.
- How are the Water issues in Town?
 - The Town has worked to resolve the flooding issues and will continue to work to improve any issues.
- Talk with Rockingham County about preserving the art, furniture etc. at the Dayton Learning Center when they close it.

MAYOR & COUNCIL COMMENTS:

No Comments

ADJOURN: 7:57 PM

There being no further business to come before Council, a motion to adjourn by Councilperson Jeff Daly was Seconded by Councilperson Todd Collier and passed unanimously by Council.

Respectfully Submitted,

Charles Long, Mayor

Lorie Curry, Recorder

Town Superintendent's Report

January 8, 2018

- 1. Employee Position Review:** The Town employees completed the PAQ's for the study on December 20th. There were a few items of follow up last week that were sent to Springsted. The information for the study was sent ahead of schedule.
- 2. Greenway:** Rhodenizer, Town Superintendent and Royce Hylton met with Carl Snyder of Valley Engineering to go over what was needed to complete the engineering for the Greenway Project. Valley Engineering will have the completed drawings back to the team by Friday. Barring no issues, this should get the project moving physically.
- 3. Nuisance Property Issues:** Town Staff and Legal Counsel have been working on the issue of the Shipe Property. A notice was sent out Monday, January 8, 2018 notifying the property owner of the violations and given 30 days to comply. Legal was sent a notice to review on the McDorman property off of Mason Street. He will have 7 days to comply (pending approval by legal counsel) or Town forces will be on sight to remove the trash. I met with the property owners about the issues at the entrance of South Breeze subdivision. They are working with the Town on the solution and are willing to comply. No action was taken against them because of their willingness to comply.
- 4. Freeze Issues:** The Public Works Department has been working on several locations that experienced frozen waterline pipes. Public Works was able to unfreeze the lines, but found various issues with valves that will be addressed ASAP. The large item pick-up was delayed due to a vehicle breakdown. Town forces will be out the remainder of the week to catch-up on large items.
- 5. Town of Dayton Financial Audit:** The Town Audit wrapped up last month, but there were a few items needed to be finalized by Anne Shawver. The Auditors were slated to come back on the 5th, but postponed to later in the month.